

ROOM NO-



**Unispace Hostel Facilities**  
**Ajeenkya D Y Patil University (The Innovation University)**  
**Pune – 412105.**

To,  
The Head of Boarding  
Unispace Hostel Facilities  
Survey No. 134, Charholi Bk. via Lohegaon,  
Pune-412105

BLOOD GROUP

Please staple  
one  
photograph here

**(ALL FORM IS TO BE FILLED IN BLOCK CAPITAL LETTERS)**

Student's Name.....

(The course, in which I have been admitted, is ..... **Session 2024-2025**)

1. Mother's Name .....Occupation.....

2. Father's Name.....Occupation.....

(If business give details)

.....

3. Guardian's Name .....Occupation .....

4. Local Guardian's

Name.....Relationship.....

Address:.....

.....

Phone: .....E mail.....

5. Emergency Contact Number (along with Name).....

Contact No.....E mail.....

- For Rules & Regulations for Hostel stay – see overleaf.

I hereby certify that I have read and understood all the Rules and Regulations of the Unispace Hostel Facilities & I shall abide by all of them.

Signature of Student

Date:.....

I hereby give an undertaking that I will pay the full Hostel charges before the due date. Student shall have to abide by all the Rules and Regulations of the Unispace Hostel Facilities that may be in force, from time to time. I realize that he / she may be asked to leave, in case of repeated disobedience or willful neglect of rules and regulations. I also realize that in the case of Hostel admission termination the Unispace Hostel Facility is not at all liable and responsible to repay the paid Hostel charges, including the withheld / paid caution money. So, we will not claim the same.

Signature of Parent/Guardian

Date:.....

### **UNDERTAKING**

This is to affirm that I have read and understood the Rules and Regulations of the Unispace Hostel Facilities, particularly regarding those going to the Market / Movies / Local Guardian's or meeting visitors and code of conduct. I hereby affirm that I shall abide by them. I also understand that all amounts and charges levied, including that of Hostel charges shall not be refunded, by the Unispace Hostel Facilities. This is regardless of whether I join / do not join /continue / discontinue /or be asked to discontinue, during the academic session. And in such case, I will not claim / ask / demand the paid-up Hostel charges, including the withheld / paid caution money.

Signature of Student

Date:.....

Noted above undertaking, I agree with the same.

Mother's Signature

Father's Signature

Local Guardian's Signature

**Mother's Name**.....

Please staple one  
photograph here

Address.....

.....

Phone: .....Email.....

**Father's Name**.....

Please staple one  
photograph here

Address.....

.....

Phone: .....Email.....

**Guardian's Name**.....

Please staple one  
photograph here

Address.....

.....

Phone.....Email.....

**Local Guardian's Name**.....

Please staple one  
photograph here

Address.....

.....

Phone: .....Email.....



**Unispace Hostel Facilities**  
**Charholi Bk, Via Lohegaon**  
**Pune - 412105**

**Personal Details**

Student's Name \_\_\_\_\_

Father's Name \_\_\_\_\_

Permanent Address \_\_\_\_\_

**Contact Numbers**

1. Contact no. of Student \_\_\_\_\_

2. Contact no. of Parents \_\_\_\_\_

3. Landline no.(Permanent Address) \_\_\_\_\_

4. Contact no. in Emergency \_\_\_\_\_

E-mail ID of Student \_\_\_\_\_

E-mail ID of Parents \_\_\_\_\_

**EVERY STUDENT HAS TO FILE THE MEDICAL CERTIFICATE OF HIS MENTAL AND PHYSICAL FITNESS FROM M.B.B.S DOCTOR AT LEAST, WHO IS REGISTERED AS A MEDICAL PRACTITIONER, WITHIN 15 DAYS FROM FILING OF THIS APPLICATION. DISCLOSURE OF PREVAILING / HISTORY OF MEDICAL ILLNESS OF THE STUDENT IF ANY WILL BE THE SOLE RESPONSIBILITY OF THE PARENT / GUARDIAN OF THE STUDENT.**

History of serious illness / any illness (if any)

\_\_\_\_\_  
\_\_\_\_\_

Ongoing treatment (if any)

\_\_\_\_\_  
\_\_\_\_\_

Medicines (prescribed)

\_\_\_\_\_  
\_\_\_\_\_

Allergies

\_\_\_\_\_  
\_\_\_\_\_

Blood Group \_\_\_\_\_

Signature of the student

Signature of Parent

Date: .....

Date: .....

04



**Unispace Hostel Facilities  
Charholi Bk. via Lohegaon  
Pune-412105**

**Undertaking and Indemnity**

I (student) ..... Aged about.....

Address.....

.....  
do hereby state, affirm and undertake that while expressing my gratitude to the Management of Ajeenkya DY Patil University for granting me accommodation in the on-campus Hostel hereby state and affirm that my conduct, discipline, and attendance will be as per the rules mentioned below. I shall follow all the rules in letter and spirit and if any act of mine vitiates the same or is noticed or proved, I undertake to bear all the responsibilities and consequences thereof.

The following rules will be followed by all students residing in the Hostel. Violation of any of these rules will make students liable for disciplinary action including expulsion from Unispace Hostel Facilities.

- A student must remember that the Hostel is home to the students on the campus and he / she should behave himself / herself on the campus as well as outside in such a manner so as to bring credit to him / her and to the college.
- A student once admitted to the Hostel continues to be a Hostel resident throughout the period of one academic session. He / she will have to pay the room charges for the one academic session in advance at the beginning of the semester. The amount will be forfeited if the Hostel resident decides to leave the Hostel any time there on.
- Every student should stay in the accommodation allotted to him / her by the concerned official. He / she will not be allowed to change the accommodation once allotted. Students

desirous of entering rooms of their fellow students strictly require seeking written permission from the Hostel Warden. No thoroughfare into fellow Hostel resident's room is permitted without the express permission of the Hostel Warden

- A student should check the fittings in his / her room at the time of occupancy. If there is any deficiency or inadequacy, it should be brought to the notice of the staff immediately. He / she shall be responsible for the fittings and shall see to it that they are in order at the time of handing over charge of the room when he / she leaves Unispace Hostel Facilities.
- Students will be personally and collectively responsible for any loss or damage to the Unispace Hostel Facilities furniture or other fittings, fixtures in all the premises, common facilities, and places and property (Immovable and Movable)
- Cleanliness of the room is to be maintained by the student himself/herself, promptly. The room should always be in hygienic condition.
- A student should not enter the rooms of others if the occupants are not present in their rooms.
- All the students will remain present at the time of Roll Call at 10.00 PM every night.
- Students must not keep any valuables in their rooms, especially cash. It should be deposited in a personal savings bank account. They should lock their rooms properly when they go out of the Hostels. The College and Hostel Management will not be responsible and liable for any such loss to the student.
- A student himself / herself is responsible for all his / her belongings. Unispace Hostel Facilities will not be responsible for any loss incurred due to his / her negligence or any other reason whatsoever.
- No one should use the belongings of other students without their consent.
- Employment of private help / attendant / domestic help is not allowed in the Hostel.
- No student is allowed to remain outside Hostel premises after 10 p.m.
- Security Guards are appointed to supervise and to maintain discipline. Every resident should cooperate with them in the discharge of their duties.
- Students shall not leave the Hostel for out-of-station visits without prior written permission from the Boarding Parents. Absence without permission will be viewed seriously.
- A student shall not hand over the keys to his / her room to any other student / person except the officials of Unispace Hostel Facilities.

- Consumption of any kind of alcoholic beverages and beer / smoking is strictly prohibited in the Hostels. Smoking Hukka, Drugs, consumption of intoxicating substance like whitener etc. including substance abuse is also prohibited.
- It has been observed that the students by virtue of their numerical strength are sometimes involved in cases of physical violence or nuisance at public places inside the college campus. In all such cases the college is not legally bound to defend any student or to file for bail etc. on their behalf. If the necessity arises, the college authorities may inform the guardian / parents of the students involved in such incidents. The responsibility of defending the cases / complaints / F.I.R etc. will be entirely with the concerned student(s), at their own costs and consequences. Students shall be responsible for their own actions. No student shall be considered above the law. Unispace Hostel Facilities cannot be considered as a hiding place for miscreants. The police authorities have the right to enter the campus, detain or arrest anyone depending upon the severity of the offence. Parents are especially requested to guide their wards / students so that they don't indulge in physical violence of any sort.
- Every boarder must have a copy of the rules to acquaint himself / herself with all the rules and regulations of the Hostel. He/she must observe them strictly. Ignorance of rules will not be considered as an excuse. The code of conduct, notices and even the rules which are, and which will be framed from time to time will be displayed at a conspicuous place in the Hostel and students are under obligation to proactively read and to have knowledge of the same.
- All the boarders shall vacate the rooms before they leave for the vacation so that annual repairs can be carried out. All the articles issued to the students should be returned to the concerned officials before the students leave their respective room. Students will be responsible for any losses incurred to all movable and immovable property of the Hostel. The loss if any will be made good by the defaulters.
- All the boarders are strictly prohibited from surfing, watching, and circulating any form of obscene material through any media and medium when they are present in the Hostel and College premises.

#### **Withdrawal and Removal from Unispace Hostel Facilities**

- After the general allotment, application for withdrawal from the Unispace Hostel Facilities should be counter signed by the father/guardian and submitted to the officials. Such an application should be presented after all dues (full fees) have been cleared.
- Even if the boarder has vacated his/her room, he/she will have to pay all the dues and fines standing against his/her name up to the day he/she continues to be on rolls, until his/her name is formally withdrawn.

- A boarder may be expelled from Unispace Hostel Facilities, if the boarder is in the habit of staying away from the Hostel without permission, coming late, misbehaving with officials and security staff, and delaying payment of Hostel charges by more than a month and creating nuisance of any type.
- Students must acquire a "No Dues Certificate" from appropriate authorities to be eligible to appear for Ajeenkya D Y Patil University / College examinations.

### **Guests**

- Guests / parents / brothers / sisters of the student are not permitted to stay in Unispace Hostel Facilities.
- Visitors are allowed only between 8.00 a.m. and 11.00 a.m. Their movement will be restricted to the office area only. (no visitors can step into the building area and no staying over is allowed in the Hostel premises and rooms/s etc.) The visiting period can be extended with the express permission of the Hostel Warden.

### **Electricity**

- Lights must be switched off when not in use.
- The use of electric heaters, immersion rod and other similar appliances are strictly prohibited.
- Use of electrical appliances like heaters, hotplates, etc. in Hostel rooms of Unispace Hostel Facilities is strictly prohibited.
- Boarders are warned against tampering with electric installations. For all electric repairs the electrician must be called in.

### **Discipline**

- Students are expected to maintain perfect discipline and a healthy atmosphere in Unispace Hostel Facilities.
- Hostel residents are expected to follow strict civic behavior whilst staying in the Unispace Hostel Facilities premises.
- Maltreating or abusing the employees and staff is strictly prohibited. Any case of misbehavior will result in immediate eviction of the student (s) and his/her full fees will be forfeited against the Hostel charges paid.
- Dealing in general, especially with fellow students should be very courteous and polite. All disputes with fellow boarders should be avoided. Students must not take law in their own hands and must report all disputes to the concerned officials.
- A boarder found guilty of having committed a breach of rules shall be liable to be punished by the officials as under:



- A written warning would be issued, and a written apology will be sought from the concerned student.
- After one such warning, if there is a repeat offence, the concerned student will be immediately expelled from the Unispace Hostel Facilities and his / her Hostel charges paid will be forfeited (along with Interest Free Refundable Security Deposit).
  - The Management reserves the right to refuse any applicant admission to Unispace Hostel Facilities. In matters of admission and discipline, the decision of the Unispace Hostel Facilities Management shall be final and binding.
  - Common areas will be under CCTV surveillance. By admitting to the Hostel, you agree to be under CCTV surveillance which is for the utmost safety of all students as per Government guidelines.
  - Acts of rowdyism, indiscipline, misbehavior with the Management, staff, security, and occupants shall account for immediate eviction from the Hostel.
  - Entry/Exit timings are to be maintained in the Security Register. This would be monitored daily. (Last entry time is at 10 p.m.) Two such notices shall be issued to those occupants who do not meet this deadline and a 3rd notice for the same shall call for an immediate eviction from Unispace Hostel Facilities.
  - A head count would be taken at 10 pm every night. Failing to be present in the rooms by this deadline would be considered as being absent from the premises and appropriate action would be taken accordingly.

**The contents mentioned above are true and correct to the best of my knowledge and I have signed hereunder this Affidavit, Undertaking, Indemnity Bond, and the Hostel Admission form. I, my parents, and Guardian also have understood the contents of the same.**

**NOTE: Students cancelling admission from Hostels will be required to pay charges as mentioned below with additional documents:**

- 1. Cancellation charges: Rs. 10,000/-.**
- 2. School / College withdrawal certificate signed by Institute Head.**
- 3. No other reasons will be considered for withdrawal from Hostels, till unless Hostel Administration deems it fit and is concurred by Management.**

**Student Sign (Executant) \_\_\_\_\_**

**Witness**

Parent Sign\_\_\_\_\_

(Parents)

Name\_\_\_\_\_

Address\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date\_\_\_\_\_

Witness Sign\_\_\_\_\_

Name Laxmikant Hase

Address B3, ADYPU Campus

Charoli Budruk, Via - Lohegaon

Pune – 412 105

Date\_\_\_\_\_

Dear Students,

**ANNEXURE - I**

1. The Hostel Academic Session for various Institutes on our Campus has been decided by the Management of the DY Patil Knowledge City.

2. All students are required to adhere to the said rules and regulations for the stay for their Academic sessions which conform to the start and end of their respective Institute's Academic Sessions.

3. Till further guidelines or changes are intimated the following time frame will govern the stay in Hostel for all the students who have taken admission for Academic Session 2024-25 in the Hostel.

- |                    |   |   |
|--------------------|---|---|
| (a) ADYPU          | - | 01 Aug 2024 – 31 Jul 2025 (or till completion of regular exams) |
| (b) SOE            | - | 01 Jun 2024 – 31 May 2025 (or till completion of regular exams) |
| (c) SOA            | - | 01 Jun 2024 – 31 May 2025 (or till completion of regular exams) |
| (d) MBA / MCA      | - | 01 Jul 2024 – 30 Jun 2025 (or till completion of regular exams) |
| (e) Dental College | - | 01 Aug 2024 – 31 Jul 2025 (or till completion of regular exams) |
| (f) HMCT           | - | 01 Aug 2024 – 31 Jul 2025 (or till completion of regular exams) |

4. All students are required to kindly note that the above guidelines have already been informed to students while completing admission formalities at the Hostel.

5. Upon completion of final examination, of their respective Institutes, students will be required to handover their Cupboard / Door keys / Table keys to their respective House Parents and vacate the Hostel rooms within 08 days of completion of final examination. Also, damages, if any, will be recovered and compensated at actual.

6. Also Caution Money (Deduction under damages) will be withheld and all decisions in such cases will be taken by the Unispace Hostel Facilities Management and will be final and binding on the students forever. No student can challenge the same.

7. Students desirous of continuing Hostel facility for Academic Session 2025-26 will be required to pay full fees as per room being available, before leaving the Hostel.

- |                        |   |                |
|------------------------|---|----------------|
| (a) Standard Rooms     | - | Rs. 90,000/-   |
| (b) Premium Rooms      | - | Rs. 1,10,000/- |
| (c) Premium Plus Rooms | - | Rs. 1,40,000/- |

(d) Supreme Rooms - Rs. 1,70,000/- (Only Boys)

8. Students desirous of continuing stay in the Hostel for AY 2025-26 must pay the advance Hostel charges as mentioned in para (7) else will be required to vacate the Hostel without any further excuse.

9. Stay for internship and or any other activity post completion of regular exams will be considered overstay. Overstay in the Hostel for AY 2024-25, beyond the stipulated time frame as per para (3), for any reason, will be charged as mentioned below:

(a) Standard Rooms - Rs. 7,500/- (Per Month – 01 Day to 31 days)

(b) Premium Rooms - Rs. 9,170/- (Per Month – 01 Day to 31 days)

(c) Premium Plus Rooms - Rs. 11,670/- (Per Month – 01 Day to 31 days)

(d) Supreme Rooms - Rs. 14,170/- (Per Month – 01 Day to 31 days) (Only Boys)

10. All boarders are required to register for “Laundromint” Laundry facility and use the facility during his / her stay in the Hostels. The laundry facility is compulsory, and all students are required to pay for the same with admission to the Hostels. The paid amount is non-refundable if a student quits Hostel midterm.

11. Asset Value Depreciation Fund will be applicable for all students who are admitted to the D Y Patil Knowledge City Hostels. Rupees One Thousand Only (Rs. 1000/-) will be chargeable per annum per student. The same will be deducted from their Interest Free Refundable Security Deposit, commencing AY 2024-25.

12. Considering this as a routine circulation of notice, it is understood that respective Parents are being informed by everyone on their own. No separate notices will be given for the Parents.

**13. Ambiguity if any, can be resolved at the Hostel Office by concerned students at the earliest** i.e within 08 days from the receipt of this notice. After this period, it will be presumed that the contents are known to the student and their parents.

Hostel Administration

Date: 2024

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<b>The following penalty shall be applicable to the students as mentioned below.</b>		
<b>Sr. No</b>	<b>Type of Applicability</b>	<b>Penalty applicable</b>
1	Rash Driving in the campus	Rs. 2000
2	Damage to the Hostel property/ general equipment/sports equipment/any item not mentioned	Five times to the cost and additional punishment
3	Illegal stay in the hostel (The student of the room)	INR 1000 and additional punishment
4	Unauthorized parking	INR 500 per night and additional punishment
5	Creating nuisance, dirtiness, littering any other	INR 2000 and additional punishment
6	Allowing illegal entry to outsiders, alumni or anyone inside the campus or hostel	INR 2000 and additional punishment
7	Misbehaving with Faculty/Warden/Security/HK etc	INR 2000 and additional punishment
8	Shifting of furniture/assets without consent	INR 500 and additional punishment
9	Illegal use of electric appliances in the rooms	INR 500 and additional punishment
10	Acquisition of any weapon, hazardous & banned substance inside the campus	INR 5000 and severe punishment
11	Any form of misdemeanour in infirmary, mess, hostel, inside the campus	INR 3000 and additional punishment
12	Influence of alcohol, smoking, weed and any chemical, drugs consumption	Immediate termination from Hostel without fees and security deposit refund
13	Bursting crackers in the Hostel premises - Inside and outside	INR 5000 and additional punishment
14	Grouping and gathering creating nuisance	Written warnings - Three warnings lead to termination from hostel

**WILLINGNESS FORM FOR HOSTEL ROOM ACCOMMODATION 2024-25**

**(WRITE IN CAPITAL LETTERS ONLY)**

**Name** : .....

**School / College / Year** : .....

**Presently Occupied Floor & Room** : .....

I hereby provide consent for my Hostel Accommodation for 2024-25 with acceptance of the below mentioned rules and regulations in force and which may change from time to time to ensure smooth and disciplined environment in the Unispace Hostel Facilities.

**(a) I will pay in advance as mentioned for accommodation being availed, (Non – Refundable) in the month of April 2025 for retention of accommodation for AY 2025-26.**

**(b) I will be allowed to keep my luggage in the Hostel Room only if I have paid an advance of the Hostel Charges (Non-Refundable), failing which I am bound to vacate the Hostel Room within 08 days of completion of regular examination.**

**(c) If I am not vacating my luggage from the Hostel, I am liable to pay monthly Hostel charges as decided and already known to me.**

**(d) I am fully aware that I am liable to be expelled immediately from Hostel if found in possession / consumption of contraband / substance, without any warning letter / notice. Also, my full Hostel charges including the Caution Money will be forfeited.**

**(e) I will be given only 01 chance for any kind of misconduct / misbehavior / indiscipline in the Hostel. Receipt of first warning letter will be indicative of half of the caution money amount to be forfeited.**

**(f) I will be expelled from the Hostel along with second (final) warning letter without refund of balance of Hostel charges, including the balance of Interest Free Caution Money, handed over to Hostel during admission process.**

**(g) Right to suspension / expulsion from Hostel without warning letters and assigning any reason rests with the Unispace Hostel Facilities Administration Only (Citing the intensity / requirement of the situation). In serious cases the Hostel Management reserves the right to suspend and expel the student / boarder from the Hostel without assigning any reason and warning letters / notices, in such cases no student will challenge the same, forever.**

**(h) I will provide regular attendance without fail and would be liable to be suspended and or evicted from the Hostel if found wanted in the same. Monetary charges to the tune of 10% of the total Hostel charges will be levied towards the offence.**

**(i) I am liable to pay full Hostel Charges to the Hostel if I vacate the Hostel on or after 01 Aug 2024 irrespective of reason thereof.**

**(j) The student, his / her parents and guardians are all jointly and severely responsible and liable for any act of suicide, self-harm, one-way acts causing nuisance / damage to others and the Management, other staff members, employees, security, and students will not be held liable and responsible. The student, his parents and guardian keep the Unispace Hostel Facilities, its concerned authorities, Management, employees, and other students harmless and indemnified forever against such acts of suicide, self-harm, one-way acts causing harm etc.**

**(k) Pets are strictly prohibited in the Hostel premises / rooms.**

**(l) Right to admission to Unispace Hostel Facilities rests with the Hostel Administration only and is not subject to any challenge and clarification.**

**NOTE: 1) Students cancelling admission from Hostels will be required to pay charges as mentioned below with additional documents:**

- 1. Cancellation charges: Rs. 10,000/-.**
- 2. School / College withdrawal certificate signed by Institute Head.**
- 3. No other reasons will be considered for withdrawal from Hostels, till unless Hostel Administration deems it fit and is concurred by Management.**

**FOR ANY QUERY REVERT BACK TO THE HOSTEL ADMINISTRATION**

**Student Sign\_\_\_\_\_**

**Parent Sign\_\_\_\_\_**

**Date : \_\_\_\_\_**

**PARENT COPY**

Dear Students,

**ANNEXURE - I**

1. The Hostel Academic Session for various Institutes in our Campus has been decided by the Management of the Ajeenkya DY Patil University / respective Colleges.

2. All students are required to adhere to the said rules and regulations for the stay for their Academic sessions which conform to the start and end of their respective Institute's Academic Sessions.

3. Till further guidelines or changes are intimated the following time frame will govern the stay in Hostel for all the students who have taken admission for Academic Session 2023-24 in the Hostel.

- |                    |   |   |
|--------------------|---|---|
| (a) ADYPU          | - | 01 Aug 2024 – 31 Jul 2025 (or till completion of regular exams) |
| (b) SOE            | - | 01 Jun 2024 – 31 May 2025 (or till completion of regular exams) |
| (c) SOA            | - | 01 Jun 2024 – 31 May 2025 (or till completion of regular exams) |
| (d) MBA / MCA      | - | 01 Jul 2024 – 30 Jun 2025 (or till completion of regular exams) |
| (e) Dental College | - | 01 Aug 2024 – 31 Jul 2025 (or till completion of regular exams) |
| (f) HMCT           | - | 01 Aug 2024 – 31 Jul 2025 (or till completion of regular exams) |

4. All students are required to kindly note that the above guidelines have already been informed to students while completing admission formalities at the Hostel.

5. Upon completion of final examination, of their respective Institutes, students will be required to handover their Cupboard / Door keys / Table keys to their respective House Parents and vacate the Hostel rooms within 08 days of completion of final examination. Also, damages, if any, will be recovered and compensated at actual.

6. Also Caution Money (Deduction under damages) will be withheld and all decisions in such cases will be taken by the D Y Patil Knowledge City Hostel Management and will be final and binding on the students forever. No student can challenge the same.

7. Students desirous of continuing Hostel facility for Academic Session 2025-26 will be required to pay full fees as per room being available, before leaving the Hostel.

- |                    |   |              |
|--------------------|---|--------------|
| (a) Standard Rooms | - | Rs. 90,000/- |
|--------------------|---|--------------|



(b) Premium Rooms - Rs. 1,10,000/-

(c) Premium Plus Rooms - Rs. 1,40,000/-

(d) Supreme Rooms - Rs. 1,70,000/-

8. Students desirous of continuing stay in the Hostel for AY 2025-26 must pay the advance Hostel charges as mentioned in para (7) else will be required to vacate the Hostel without any further excuse.

9. Stay for internship and or any other activity post completion of regular exams will be considered overstay. Overstay in the Hostel for AY 2024-25, beyond the stipulated time frame as per para (3), for any reason, will be charged as mentioned below:

(a) Standard Rooms - Rs. 7,500/- (Per Month – 01 Day to 31 days)

(b) Premium Rooms - Rs. 9,170/- (Per Month – 01 Day to 31 days)

(c) Premium Plus Rooms - Rs. 11,670/- (Per Month – 01 Day to 31 days)

(d) Supreme Rooms - Rs. 14,170/- (Per Month – 01 Day to 31 days)

10. All boarders are required to register for “Laundromint” Laundry facility and use the facility during his / her stay in the Hostels. The laundry facility is compulsory, and all students are required to pay for the same with admission to the Hostels. The paid amount is non-refundable if a student quits Hostel midterm.

11. Asset Value Depreciation Fund will be applicable for all students who are admitted to the D Y Patil Knowledge City Hostels. Rupees One Thousand Only (Rs. 1000/-) will be chargeable per annum per student. The same will be deducted from their Interest Free Refundable Security Deposit, commencing AY 2024-25.

12. Considering this as a routine circulation of notice, it is understood that respective Parents are being informed by everyone on their own. No separate notices will be given for the Parents.

**13. Ambiguity if any, can be resolved at the Hostel Office by concerned students at the earliest** i.e within 08 days from the receipt of this notice. After this period, it will be presumed that the contents are known to the student and their parents.

Hostel Administration

Date: 24

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**PARENT COPY**

Dear Students,

**ANNEXURE – II**

<b>The following penalty shall be applicable to the students as mentioned below.</b>		
<b>Sr. No</b>	<b>Type of Applicability</b>	<b>Penalty applicable</b>
1	Rash Driving in the campus	Rs. 2000
2	Damage to the Hostel property/ general equipment/sports equipment/any item not mentioned	Five times to the cost and additional punishment
3	Illegal stay in the hostel (The student of the room)	INR 1000 and additional punishment
4	Unauthorized parking	INR 500 per night and additional punishment
5	Creating nuisance, dirtiness, littering any other	INR 2000 and additional punishment
6	Allowing illegal entry to outsiders, alumni or anyone inside the campus or hostel	INR 2000 and additional punishment
7	Misbehaving with Faculty/Warden/Security/HK etc	INR 2000 and additional punishment
8	Shifting of furniture/assets without consent	INR 500 and additional punishment
9	Illegal use of electric appliances in the rooms	INR 500 and additional punishment
10	Acquisition of any weapon, hazardous & banned substance inside the campus	INR 5000 and severe punishment
11	Any form of misdemeanour in infirmary, mess, hostel, inside the campus	INR 3000 and additional punishment
12	Influence of alcohol, smoking, weed and any chemical, drugs consumption	Immediate termination from Hostel without fees and security deposit refund
13	Bursting crackers in the Hostel premises - Inside and outside	INR 5000 and additional punishment
14	Grouping and Gathering creating nuisance	Written warnings - Three warnings lead to termination from hostel

**PARENT COPY**

**ANNEXURE III**

**WILLINGNESS FORM FOR HOSTEL ROOM ACCOMMODATION 2024-25**

**(WRITE IN CAPITAL LETTERS ONLY)**

**Name** : .....

**School / College / Year** : .....

**Presently Occupied Floor & Room** : .....

I hereby provide consent for my Hostel Accommodation for 2024-25 with acceptance of the below mentioned rules and regulations in force and which may change from time to time to ensure smooth and disciplined environment in the Unispace Hostel Facilities.

**(a) I will pay in advance as mentioned for accommodation being availed, (Non – Refundable) in the month of April 2025 for retention of accommodation for AY 2025-26.**

**(b) I will be allowed to keep my luggage in the Hostel Room only if I have paid an advance of the Hostel Charges (Non-Refundable), failing which I am bound to vacate the Hostel Room within 08 days of completion of regular examination.**

**(c) If I am not vacating my luggage from the Hostel, I am liable to pay monthly Hostel charges as decided and already known to me.**

**(d) I am fully aware that I am liable to be expelled immediately from Hostel if found in possession / consumption of contraband / substance, without any warning letter / notice. Also, my full Hostel charges including the Caution Money will be forfeited.**

**(e) I will be given only 01 chance for any kind of misconduct / misbehavior / indiscipline in the Hostel. Receipt of first warning letter will be indicative of half of the caution money amount to be forfeited.**

**(f) I will be expelled from the Hostel along with second (final) warning letter without refund of balance of Hostel charges, including the balance of Interest Free Caution Money, handed over to Hostel during admission process.**

**(g) Right to suspension / expulsion from Hostel without warning letters and assigning any reason rests with the Unispace Hostel Facilities Administration Only (Citing the intensity /requirement of the situation). In serious cases the Hostel Management reserves the right to**

suspend and expel the student / boarder from the Hostel without assigning any reason and warning letters / notices, in such cases no student will challenge the same, forever.

(h) I will provide regular attendance without fail and would be liable to be suspended and or evicted from the Hostel if found wanted in the same. Monetary charges to the tune of 10% of the total Hostel charges will be levied towards the offence.

(i) I am liable to pay full Hostel Charges to the Hostel if I vacate the Hostel on or after 01 Aug 2024 irrespective of reason thereof.

(j) The student, his / her parents and guardians are all jointly and severely responsible and liable for any act of suicide, self-harm, one-way acts causing nuisance / damage to others and the Management, other staff members, employees, security, and students will not be held liable and responsible. The student, his parents and guardian keep the Unispace Hostel Facilities, its concerned authorities, Management, employees, and other students harmless and indemnified forever against such acts of suicide, self-harm, one-way acts causing harm etc.

(k) Pets are strictly prohibited in the Hostel premises / rooms.

(l) Right to admission to Unispace Hostel Facilities rests with the Hostel Administration only and is not subject to any challenge and clarification.

**NOTE: 1) Students cancelling admission from Hostels will be required to pay charges as mentioned below with additional documents:**

1. Cancellation charges: Rs. 10,000/-.
2. School / College withdrawal certificate signed by Institute Head.
3. No other reasons will be considered for withdrawal from Hostels, till unless Hostel Administration deems it fit and is concurred by Management.

**FOR ANY QUERY REVERT BACK TO THE HOSTEL ADMINISTRATION**

Student Sign\_\_\_\_\_

Parent Sign\_\_\_\_\_

Date : \_\_\_\_\_

UNISPACE HOSTEL FACILITIES